



Advanced Technical Concepts Ltd

Advanced Technical Concepts is an engineering solutions company.

We are currently looking to fill a vacancy for a **Workshop Engineering Manager**. This is an opportunity for the right individual with excellent technical and leadership skills to play an important role in a vibrant SME as it moves to its next stage of growth.

Vacancy Workshop/Engineering Manager

The Workshop Engineering Manager is responsible for ensuring the smooth operation of the day-to-day operations of the ATC workshop and for being the driving force behind growing ATC's business in hydraulics.

The Workshop Manager reports to the Managing Director of ATC.

Skills/Experience Required:

- Have at least five years' experience in a technical/mechanical engineering environment.
- Have excellent knowledge and skills in the area of hydraulics, mechanical and electrical engineering.
- Have experience of leadership/management.
- Have excellent interpersonal and communication skills.
- Have excellent organisational and administration skills and be able to plan and prioritize tasks while working on multiple projects.
- Have a high degree of accuracy and extensive problem solving experience.
- Have a strong track record on delivering against business objectives.
- Have knowledge of and qualification in Lean SixSigma would be a plus.
- Possess good computer skills.
- Have a Can Do attitude – being ready to go the extra-mile.

Outline of Role/Responsibilities:

Responsibilities will include stewardship of the engineering function across the company's operations, leading an evolution towards a highly competent, effective and flexible workshop.

Key aspects of the role will include:

- Overseeing the repair/servicing/certification of parts and equipment in the workshop
- Organising and scheduling work, monitoring and ensuring the timely completion thereof
- Meeting with customers with a view to increasing business
- Prospecting for new business
- Controlling stock, deliveries, collection of parts/goods
- Liaising with suppliers
- Pricing jobs
- Identification of process improvement opportunities, and promoting best practice.
- Managing contract staff/staff off-site

The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your changing role within the organisation and the overall business objectives of the organisation.

Some Information about ATC

Our Mission

Our Goal is to meet our customers' engineering expectations....EVERY TIME!

We do this

- by listening to what our customers say and what they do not say so that we meet their individual needs.
- by being totally committed to providing high-quality products and excellent services.
- by being flexible and responsive.
- by offering a high-level of expertise.
- by creating value.

Thus we forge real relationships with our customers.

Our Values

- **Passionate** – We are passionate about our business and strive to go that extra mile every time.
- **Integrity** – We act in a manner which is fair, are honest and show respect for others at all times. Furthermore we embrace diversity, believing that it enhances all our lives.
- **Dependability** – We place great emphasis on being there for our customers, such that they can be confident that they will achieve the outcome they expect. This includes listening carefully to their needs and responding appropriately and in a timely manner.
- **Humility and flexibility** – We don't proclaim to know everything, and so we are always on the lookout for ways to learn and improve. We embrace and drive change where it enhances our lives and working practices and we strive to find the positive in every situation.
- **Helpful** – We embrace a 'can-do attitude' and strive to find solutions.
- **Genuine** – We are true to our word and do what we say.

For more information on ATC see www.atc-ireland.com

Applications to be emailed to jobs@atc-ireland.com quoting the reference WSM/1201

The closing date for applications for this vacancy is 10 February 2012

ATC is based in Shannon, Co. Clare